

Public Document Pack



ANNUAL COUNCIL

22 MAY 2019

SUPPLEMENTARY AGENDA

PART 1

10. CONSTITUTIONAL ISSUES

To consider various issues concerning the Council's political management structure and the Constitution for 2019/20.

Report attached (Pages 3 – 36)

Supplementary Agenda Published 17 May 2019.

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Meeting: ANNUAL COUNCIL
Date: 22 MAY 2019

CONSTITUTIONAL ISSUES

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1. PURPOSE

- 1.1 To consider various matters relating to the member level decision making structure of the Council and the Council's Constitution for the forthcoming Municipal Year.

2. RECOMMENDATIONS

- 2.1 That the Terms of Reference, as detailed in the appendices to this report; and the size and political composition for the following bodies that form the non-Executive Member level decision making structure of the Council be approved subject to the rules of proportionality where appropriate for the 98 Committee places where applicable (relevant Committees are identified thus*) -
- Overview and Scrutiny Committee* (Appendix A) – 14 Members (10 Labour Group, 2 Conservative Group, 2 Liberal Democrat Group)
 - Community Select Committee* (Appendix B) – 10 Members (7 Labour Group, 2 Conservative Group, 1 Liberal Democrat Group)
 - Environment and Economy Select Committee* (Appendix C) – 11 Members (7 Labour Group, 3 Conservative Group, 1 Liberal Democrat Group)
 - Planning & Development Committee* (Appendix D) – 13 Members (8 Labour Group, 3 Conservative Group, 2 Liberal Democrat Group)
 - Licensing Committee (Appendix E) – 14 Members (9 Labour Group, 3 Conservative Group, 2 Liberal Democrat Group)
 - General Purposes Committee* (Appendix F) – 14 Members (9 Labour Group, 3 Conservative Group, 2 Liberal Democrat Group)
 - Appointments Committee* (Appendix G) - 8 Members (6 Labour Group, 1 Conservative Group, 1 Liberal Democrat Group)
 - Standards Committee* (Appendix H) – 8 Members (6 Labour Group, 1 Conservative Group, 1 Liberal Democrat Group)

- Audit Committee* (Appendix I) – 8 Members (6 Labour Group, 1 Conservative Group, 1 Liberal Democrat Group) + 1 Co-opted non-elected member
- Statement of Accounts Committee* (Appendix J) – 8 Members (6 Labour Group, 1 Conservative Group, 1 Liberal Democrat Group)
- Joint Consultative Committee* (Appendix K) – 4 Members (3 Labour Group, 1 Conservative Group,)

* Indicates where those bodies covered by the rules of proportionality for the purposes of the Local Government (Committees and Political Groups), Regulations 1990 – total Committee places being 98

- 2.2 That Council approves the dates for Council meetings for the Municipal Year, as shown at paragraph 4.7 and notes the draft dates for other meetings as shown at Appendix L.
- 2.3 That Council appoints 5 Members to the Housing Management Advisory Board (4 Majority Group, 1 Opposition Member).
- 2.4 That the amendments to the Constitution detailed in paragraphs 4.10 - 4.11 be approved.

3. BACKGROUND

- 3.1 The appointment and the terms of reference of Scrutiny, Regulatory and Advisory Committees that have no Executive functions are matters to be determined by Council.
- 3.2 Additionally it is for the Council to agree the dates of Council meetings and changes to the Constitution.

4. REASONS FOR RECOMMENDED COURSE OF ACTIONS AND OTHER OPTIONS

Council's Committees and Panels - Terms of Reference and Composition

- 4.1 The proposed Terms of Reference for each of the bodies to be appointed by Council are set out in Appendices A-K. With the exception of the Licensing Committee the political composition of those Committees is directed by the Local Government (Committees and Political Groups) Regulations 1990.

The Executive

- 4.2 Details of the membership of the Executive appointed by the Leader and the Executive Portfolios will be announced at the meeting.

Appointment of Executive Bodies

- 4.3 The various Executive Committees and Joint Committees will be appointed at the first meeting of the Executive. The membership of these bodies is limited to only Members of the Executive.

Dates of Council meetings

- 4.4 To comply with Standing Orders the Council should approve its programme of meetings annually. The approval of dates for Council meetings for the year does not preclude extraordinary or special meetings being called by the Chief Executive, in consultation with the Mayor; nor for the date, time or place to be altered where a material change of circumstances makes it necessary. The dates proposed for Council are as follows:

- Wednesday 12 June 2019 – Extraordinary Meeting – Climate Change*
- Wednesday 24 July 2019
- Wednesday 16 October 2019
- Wednesday 11 December 2019
- Wednesday 29 January 2020 (Special Meeting – Rent setting)
- Wednesday 26 February 2020 (includes Budget & Council Tax setting)
- Wednesday 20 May 2020 (Annual Council)

* Agreed by the Mayor following a request from Councillors J Gardner, J Brown, M Gardner, S-J McDonough and L Harrington to consider a Motion on Climate Change

- 4.5 A provisional calendar of formal meetings is also appended to this report. This calendar will be subject to change and any alterations to dates of meetings, additions and cancellations will be notified to Members. Previous draft versions of the calendar should be discarded.
- 4.6 It should be noted that the draft calendar includes some dates for 'Select Committees' details of which specific meetings will be held on those dates will be notified to Members as we go through the year. The draft also includes the monthly 'Modern Member Programme' (MMP) training and development events and reserved dates for All Member Briefings.
- 4.7 The calendar of formal meetings also appears on the Council's website and is regularly updated. Furthermore, following Council appointing to each body Members will be sent 'outlook' calendar invitations to the meetings that are relevant to them.

Housing Management Advisory Board

- 4.8 The Housing Management Advisory Board includes provision for 5 Councillors to serve (to include 1 Opposition Member), along with tenant, leaseholder, and officer representatives. The Councillor representatives are to be appointed each year at the Annual Council. Details of those Members who have been nominated to serve on the Housing Advisory Management Board will be circulated at the Council meeting.

Non-Elected Independent Member – Audit Committee

- 4.9 In 2018 Council appointed Geoff Gibbs to serve as an Independent person on the Audit Committee for a fixed 4 year term.

Changes to the Constitution

- 4.10 Arrangements for Questions to Members have been reviewed and it is considered that to ensure clarity and avoid misinterpretation, written answers should be available at the meeting rather than a verbal response given. A supplementary question can then be asked with the questioner having had the benefit of the written response. The respondee, as currently, may then answer the supplementary question either orally; in writing; by reference to a publication or a combination thereof. This amendment would also apply to questions from the Youth Council, the Public and other Councillors.
- 4.11 Consideration has also been given to arrangements for Annual Council. This meeting is traditionally ceremonial and does not consider business beyond that necessary to elect a new Mayor and other required constitutional matters to establish the political decision making structure for the new Municipal Year. It is accepted that on occasions there will be matters that are required to be considered as they cannot wait until the first ordinary meeting, as seen by the agenda for this meeting, however it was viewed that this could be more clearly prescribed by including the following provision at Standing Order 6 a (xi) (The order of business for the Annual Council meeting) –

(xi) To consider any other business recommended by the Chief Executive and accepted by the Mayor as required to be considered before the next ordinary meeting.

BACKGROUND PAPERS

- The Council's Constitution

APPENDICES

- Terms of Reference
 - Overview and Scrutiny Committee (Appendix A)
 - Community Select Committee (Appendix B)
 - Environment and Economy Select Committee (Appendix C)
 - Planning and Development Committee (Appendix D)
 - Licensing Committee (Appendix E)
 - General Purposes Committee (Appendix F)
 - Appointments Committee (Appendix G)
 - Standards Committee (Appendix H)
 - Audit Committee (Appendix I)

- Statement of Accounts Committee (Appendix J)
- JCC (Appendix K)
- Provisional Calendar of meetings (Appendix L)

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OVERVIEW & SCRUTINY COMMITTEE

1. Membership - 14 (Not to be Members of the Executive but to include the Chairs of the 2 Select Committees)
2. Quorum - 4
3. Terms of Reference
 - 3.1. To consider the activities of the Executive and to have responsibility to reconsider any executive decision that has been subject to call-in, in accordance with the provisions of the Scrutiny provisions as set out in the Council's Constitution.
 - 3.2. Responsibility for the scrutiny of all initial proposals for the development of the Council's Budget and Policy Framework in accordance with the Budget and Policy Framework provisions in the Council's Constitution.
 - 3.3. To determine a Scrutiny work programme to examine the spending, policies and administration of the Council's services within the direct purview of the Assistant Director (Corporate Services & Transformation), Assistant Director (Finance & Estates) and Assistant Director (Corporate Projects, Customer Services & Technology) and those of a Corporate and/or Council wide nature and relationships with partners and external agencies involved with these areas, together with a timetable and method of study for each topic.
 - 3.4. To determine formal recommendations in relation to scrutiny studies undertaken for reporting to the Council, Executive, other Committees, Officers and / or partner agencies as appropriate.
 - 3.5. To review the Forward Plan of Key Decisions in relation to services within the direct purview of the Assistant Director (Corporate Services & Transformation), Assistant Director (Finance & Estates) and Assistant Director (Corporate Projects, Customer Services & Technology) and those of a Corporate and/or Council wide nature, considering if it wishes to make any input to policy issues contained in the Plan and if so, how. In undertaking this work the Committee may call upon the relevant Executive Member and/or the Assistant Director to provide a briefing or take part in discussion.
 - 3.6. That in respect of policy development of matters that fall within the remit of this Committee, to meet with the relevant Portfolio Holder to comment on individual draft policies that are scheduled to be considered to the Executive.

- 3.7 To work with other Select Committees, as appropriate when considering cross-cutting scrutiny studies and policy development when both Committees have so agreed.
- 3.8 To consider matters referred to the Committee under the procedure for the Councillor Call for Action in relation to matters within the direct purview of the Assistant Director (Corporate Services & Transformation), Assistant Director (Finance & Estates) and Assistant Director (Corporate Projects, Customer Services & Technology) and those of a Corporate and/or Council wide nature.
- 3.9 In accordance with the Petitions Scheme, consider Petitions, Petition Reviews and interview Senior Council Officers (as requested by a Petition) in relation to matters within the direct purview of the Assistant Director (Corporate Services & Transformation), Assistant Director (Finance & Estates) and Assistant Director (Corporate Projects, Customer Services & Technology) and those of a Corporate and/or Council wide nature.
- 3.10 In conjunction with the Select Committees, responsibility for the on-going development of the Scrutiny function of the Council.
- 3.11 To report to the Executive, other committees or Council, as appropriate.

COMMUNITY SELECT COMMITTEE

1. Membership - 10 (not Members of the Executive)
Observer – Stevenage Youth Mayor
2. Quorum - 4
3. Terms of Reference
 - 3.1 To determine a Scrutiny work programme to examine the spending, policies and administration of the Council's services within the purview of the Assistant Director (Housing and Investment) and the Assistant Director (Communities and Neighbourhood) and relationships with partners and external agencies involved with these services, together with a timetable and method of study for each topic.
 - 3.2 To determine formal recommendations in relation to scrutiny studies undertaken for reporting to the Council, Executive, other Committees, Officers and / or partner agencies as appropriate.
 - 3.3 To review the Forward Plan of Key Decisions in relation to services within the purview of the Assistant Director (Housing and Investment) and the Assistant Director (Communities and Neighbourhood), considering if it wishes to make any input to policy issues contained in the Plan and if so, how. In undertaking this work the Committee may call upon the relevant Executive Member and/or the Assistant Director to provide a briefing or take part in discussion.
 - 3.4 To act as the Council's Crime and Disorder Committee, meeting in that capacity a minimum of once each year (by including Crime and Disorder on the agenda at least once each year).
 - 3.5 That in respect of policy development of matters that fall within the remit of this Committee, to meet with the relevant Portfolio Holder to comment on individual draft policies that are scheduled to be considered to the Executive.
 - 3.6 To work with the other Select Committee or the Overview & Scrutiny Committee, as appropriate when considering cross-cutting scrutiny studies and policy development when both Committees have so agreed.
 - 3.7 To consider matters referred to the Committee under the procedure for the Councillor Call for Action in relation to matters within the purview of the Assistant Director (Housing and Investment) and the Assistant Director (Communities and Neighbourhood).

- 3.8 In accordance with the Petitions Scheme, consider Petitions, Petition Reviews and interview Senior Council Officers (as requested by a Petition) in relation to matters within the purview of the Assistant Director (Housing and Investment) and the Assistant Director (Communities and Neighbourhood).
- 3.9 In conjunction with the other Select Committee and Scrutiny Overview Committee, responsibility for the on-going development of the Policy Development and Scrutiny function of the Council.
- 3.10 To report to the Executive, other committees or Council, as appropriate.

ENVIRONMENT AND ECONOMY SELECT COMMITTEE

1. Membership - 11 (not Members of the Executive)
2. Quorum - 4
3. Terms of Reference
 - 3.1 To determine a Scrutiny work programme to examine the spending, policies and administration of the Council's services within the purview of the Assistant Director (Regeneration), Assistant Director (Stevenage Direct Services), Assistant Director (Housing Development) and Assistant Director (Planning & Regulatory) and relationships with partners and external agencies involved with these services, together with a timetable and method of study for each topic.
 - 3.2 To determine formal recommendations in relation to scrutiny studies undertaken for reporting to the Council, Executive, other Committees, Officers and / or partner agencies as appropriate.
 - 3.3 To review the Forward Plan of Key Decisions in relation to services within the purview of the Strategic Director (Environment), considering if it wishes to make any input to policy issues contained in the Plan and if so, how. In undertaking this work the Committee may call upon the relevant Executive Member and/or the Strategic Director to provide a briefing or take part in discussion.
 - 3.4 To consider any policy issues within the remit of the Select Committee referred by the Executive and raising any other issues it considers appropriate.
 - 3.5 To work with the Community Select Committee or the Overview & Scrutiny Committee, as appropriate when considering cross-cutting scrutiny studies and policy development when both Committees have so agreed.
 - 3.6 To consider matters referred to the Committee under the procedure for the Councillor Call for Action in relation to matters within the purview of the Strategic Director (Environment).
 - 3.7 In accordance with the Petitions Scheme, consider Petitions, Petition Reviews and interview Senior Council Officers (as requested by a Petition) in relation to matters within the purview of the Strategic Director (Environment).

- 3.8 In conjunction with the Community Select Committee and the Overview and Scrutiny Committee, responsibility for the ongoing development of the Policy Development and Scrutiny function of the Council.
- 3.9 To report to the Executive, other committees or Council, as appropriate.

PLANNING AND DEVELOPMENT COMMITTEE

1. Membership – 13
2. Quorum - 4
3. Terms of Reference
 - 3.1 To advise the Executive on the following:
 - (i) Identification of consumer needs for services related to planning and development services and facilities functions of the Committee, and recommendations on the development of services and facilities to meet them, including:

Land use plans and policy, including local plans
Employment and economic development
Development management services

and advising the Leader / Executive / Council accordingly;
 - (ii) Management and maintenance of planning and development related facilities and services in item (i), including employment and training facilities and services;
 - (iii) Monitoring and review of performance in relation to the provision and development of planning and development services and facilities, including employment and training facilities and services, whether provided by the Development and Regeneration Division, other Council Service Delivery Units, or outside contractors and advising the Leader/Executive/Council accordingly;
 - (iv) The promotion of the economic development of Stevenage, and of specific industrial/commercial land and premises within Stevenage, as to use and development and, where appropriate, about monitoring negotiations for development and redevelopment;
 - (v) Development and encouragement of local businesses, employment and training initiatives, with co-ordination and implementation by the Leader / Executive as appropriate.
 - (vi) The allocation and monitoring of grant aid and loans to local employment and training initiatives.
 - 3.2 Responsibility for Development Management, including Listed Building Control - determination of planning applications, and enforcement matters under planning regulations.

- 3.3 Responsibility for Building Control - determination of applications under the Building Regulations, and enforcement matters under planning and building legislation.
- 3.4 Responsibility for the determination of Countryside Management and Tree Preservation matters, including the making of Tree Preservation Orders and related matters, and including consultation with appropriate outside bodies.
- 3.5 Matters imposed or permitted by legislation in relation to the functions of the Committee.
- 3.6 Insofar as they are not already referred to in these terms of reference, those relevant powers set out in Schedule 1 of the Local Authorities (Functions and Responsibilities) (England) Regulations as amended (see Table 2 of Part 3 of this Constitution); as clarified by regulations, subject to them being dealt with, as appropriate, by officers under delegated powers. This is to include the making of charges for any approval, licence or registration etc., in relation to the powers referred to.
- 3.7 Insofar as they are not already referred to in these terms of reference, those local choice functions set out at Table 3 of Part 3 of the Council's Constitution.
- 3.8 Any other appropriate matter referred.

LICENSING COMMITTEE

1. Membership – 14
2. Quorum - 4
3. Terms of Reference
- 3.1 To consider and determine applications under the Licensing Act 2003 where representations have been made, in respect of the following cases.
 - (i) Personal Licences;
 - (ii) Premises Licences/ Club Premises Certificates;
 - (iii) Provisional Statements;
 - (iv) Variation of Premises Licences/ Club Premises Certificates;
 - (v) minor variations of Premises Licences/Club Premises Certificates;
 - (vi) Variation of Designated Premises Supervisors;
 - (vii) Transfer Premises Licences;
 - (viii) Interim authorities;
 - (ix) Review premises licences/club premises certificates;
 - (x) Issue of Counter Notice following Police or Environmental Health objection to a temporary event notices.
- 3.2 To consider and determine applications and variations under the Gambling Act 2005 (where representations have been made and not withdrawn) in respect of the following cases:
 - (i) Premises Licences;
 - (ii) Variation to a Licence;
 - (iii) Transfer of a Licence;
 - (iv) Provisional Statements;
 - (v) Review of a Premises Licence;

- (vi) Club Gaming / Club Machine Permit;
- (vii) Cancellation of a Club Gaming / Club Machine Permit.

GENERAL PURPOSES COMMITTEE

1. Membership - 14
2. Quorum – 4
3. Terms of Reference
 - 3.1 To consider matters in accordance with the Council's policies in respect of the following:
 - the grant, approval, review, refusal, revocation, renewal, transfer or variation of any licence, registration, certificate, consent, permit, approval or permission, except where such function falls within the terms of reference of another committee or where the matter has been delegated to officers of the Council.
 - consideration and determination of such applications for licences, registration, certificates and consents that the Head of Leisure, Community and Children's Services feels necessary, owing to the nature of the application concerned.
 - 3.2 The designation of public places where the consumption of alcohol is to be prohibited.
 - 3.3 To consider and determine certain matters where a right of appeal exists against the decision of a Members body or an officer, including:
 - Further reviews under the relevant Regulations by applicants for Housing Benefit and Council Tax Benefits.
 - Appeals in relation to housing needs assessment.

These terms of reference shall exclude the hearing and determination of:-

 - appeals by officers against dismissal or disciplinary action;
 - grievances from Officers under the final state of the grievance procedure;

which shall be dealt with either in accordance with the terms of reference for the Appeals/Grievance Panel or in accordance with the delegations to Officers.
 - 3.4 Insofar as they are not already referred to in these terms of reference, those relevant powers set out in Schedule 1 of the Local Authorities (Functions & Responsibilities) (England) Regulations as amended (See Table 2 of Part 3 of the Constitution) (subject to them being dealt with as appropriate by Officers under delegated powers).
 - 3.5 Insofar as they are not already referred to in these terms of reference, those 'local choice' functions set out at Table 3 of Part 3 of the Constitution.

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APPOINTMENTS COMMITTEE

1. Membership - 8
2. Quorum - 3
3. Terms of Reference

The appointment and dismissal of the Chief Executive and Strategic Directors, subject to the requirements of the Local Government Act 2000, Local Authorities (Standing Orders)(England) Regulations 2001, and the Officer Employment Rules contained in the Constitution.

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STANDARDS COMMITTEE

1. Membership - 8 Members to include only one Member of the Executive

2. Quorum- 3

3. Terms of Reference

- 3.1 The promotion and maintenance of high standards of conduct by members and co-opted members of the Council.
- 3.2 To consider and dispose of allegations that a member is in breach of the Council's Code of Conduct in accordance with the Arrangements adopted by the Council under Section 28 Localism Act 2011.
- 3.3 To depart from the Arrangements in the circumstances described in paragraph 12 of the Arrangements.
- 3.4 To consider and, if necessary, recommend changes to the Code of Conduct, the arrangements under which allegations can be investigated and decisions on allegations can be made or any other aspects of the Standards Regime to the Council.
- 3.5 To grant dispensations under Section 33 Localism Act 2011.

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AUDIT COMMITTEE

1. Membership – 8 (+ 1 Co-opted Independent non-elected member) to include -

- Chair - A Member who is neither a Member of the Executive nor who serves as a Scrutiny Member
- 1 Member of the Executive only

2. Quorum - 3

3. Terms of Reference

3.1 To advise or comment as appropriate on –

a) Internal Audit matters, including:-

- The Annual Internal Audit Plan
- The adequacy of management responses to Internal Audit reports and recommendations
- The Audit Partnership Manager's Annual Report and Opinion
- To consider summaries of specific internal audit reports, as requested

b) External Audit matters, including-

- External Auditors plans for auditing and inspecting the authority
- The Annual Audit & Inspection Letter from the External Auditor
- The report to those charged with governance
- Proposals from the National Audit Office over the appointment of the External Auditor
- The scope & depth of External Audit work

c) Arrangements made for the co-operation between Internal Audit, external audit and other bodies.

d) Anti Fraud & Corruption issues including the Council's policies on Anti-Fraud and Corruption, "whistle-blowing".

e) The Council's Annual Governance Statement.

f) The Council's Constitution in respect of Contract Standing Orders, Financial Regulations.

g) The Council's Risk Management arrangements.

h) The Council's arrangements for delivering value for money.

i) The Statement of Accounts and related Capital Determinations.

j) The Council's Treasury Management Strategy.

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STATEMENT OF ACCOUNTS COMMITTEE

1. Membership - 8
2. Quorum - 3
3. Terms of Reference

To approve the Statement of Accounts and related Capital Determinations in accordance with the Accounts and Audit (England) Regulations 2011.

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JOINT CONSULTATIVE COMMITTEE (JCC) (EMPLOYER SIDE)

Membership - 4

Quorum – 2

Terms of Reference - To meet jointly with the Staff Side, Joint Consultative Committee to consult with employees, via their representatives, on developments affecting them; and on matters not resolved by the Strategic Management Board.

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**DRAFT
CALENDAR
MAY 2019 – MAY 2020**

MAY		
20	M	
21	T	
22	W	ANNUAL COUNCIL
23	T	EUROPEAN UNION ELECTIONS
24	F	
25	S	
26	S	
27	M	BANK HOLIDAY
28	T	
29	W	
30	T	PLANNING & DEVELOPMENT COMMITTEE
31	F	APPOINTMENTS COMMITTEE
JUNE		
01	S	
02	S	
03	M	
04	T	COMMUNITY SELECT COMMITTEE
05	W	GENERAL PURPOSES COMMITTEE CCTV PARTNERSHIP EXECUTIVE COMMITTEE (Provisional)
06	T	MODERN MEMBER PROGRAMME EVENT
07	F	
08	S	
09	S	
10	M	<i>Majority Group</i>
11	T	AUDIT COMMITTEE
12	W	EXECUTIVE EXTRAORDINARY COUNCIL (Climate Change)
13	T	HIGHWAYS LIAISON MEETING – All Members (HCC)
14	F	HOUSING DEVELOPMENT EXECUTIVE COMMITTEE
15	S	
16	S	
17	M	POLICE PRIORITIES MEETING – All Members
18	T	PLANNING & DEVELOPMENT
19	W	OVERVIEW & SCRUTINY COMMITTEE
20	T	HOUSING MANAGEMENT ADVISORY BOARD
21	F	
22	S	
23	S	
24	M	JOINT REVENUES & BENEFITS EXECUTIVE (SUBJECT TO EHDC)
25	T	ENVIRONMENT & ECONOMY SELECT COMMITTEE
26	W	
27	T	
28	F	
29	S	
30	S	
JULY		
01	M	ALL MEMBER BRIEFING - A1M SMART MOTORWAY
02	T	
03	W	COMMUNITY SELECT COMMITTEE
04	T	MODERN MEMBER PROGRAMME EVENT
05	F	
06	S	
07	S	
08	M	<i>Majority Group</i>
09	T	HOUSING CUSTOMER SCRUTINY PANEL
10	W	EXECUTIVE
11	T	SELECT COMMITTEE (Reserved Date)
12	F	
13	S	
14	S	
15	M	OVERVIEW & SCRUTINY COMMITTEE

16	T	PLANNING & DEVELOPMENT COMMITTEE
17	W	
18	T	HOUSING MANAGEMENT ADVISORY BOARD
19	F	
20	S	
21	S	
22	M	<i>Majority Group</i>
23	T	SELECT COMMITTEE (Reserved Date)
24	W	COUNCIL
25	T	
26	F	HOUSING DEVELOPMENT EXECUTIVE COMMITTEE
27	S	
28	S	
29	M	
30	T	
31	W	
AUGUST		
01	T	
02	F	
03	S	
04	S	
05	M	
06	T	
07	W	
08	T	
09	F	
10	S	
11	S	
12	M	<i>Majority Group (if required)</i>
13	T	EXECUTIVE (if required) PLANNING & DEVELOPMENT COMMITTEE
14	W	
15	T	HOUSING MANAGEMENT ADVISORY BOARD
16	F	
17	S	
18	S	
19	M	OVERVIEW & SCRUTINY COMMITTEE (if required)
20	T	
21	W	
22	T	
23	F	
24	S	
25	S	
26	M	BANK HOLIDAY
27	T	
28	W	
29	T	
30	F	
31	S	
SEPTEMBER		
01	S	
02	M	
03	T	SELECT COMMITTEE (Reserved Date)
04	W	PLANNING & DEVELOPMENT
05	T	MODERN MEMBER PROGRAMME EVENT
06	F	
07	S	
08	S	
09	M	<i>Majority Group</i>
10	T	AUDIT COMMITTEE
11	W	EXECUTIVE
12	T	HOUSING MANAGEMENT ADVISORY BOARD
13	F	
14	S	
15	S	
16	M	OVERVIEW & SCRUTINY COMMITTEE
17	T	SELECT COMMITTEE (Reserved Date)
18	W	ALL MEMBER BRIEFING (if required)
19	T	

20	F	HOUSING DEVELOPMENT EXECUTIVE COMMITTEE
21	S	
22	S	
23	M	SELECT COMMITTEE (Reserved Date)
24	T	POLICE PRIORITIES MEETING – All Members
25	W	
26	T	AUDIT/STATEMENT OF ACCOUNTS COMMITTEES
27	F	
28	S	
29	S	
30	M	
OCTOBER		
01	T	
02	W	SELECT COMMITTEE (Reserved Date)
03	T	MODERN MEMBER PROGRAMME EVENT
04	F	
05	S	
06	S	
07	M	<i>Majority Group</i>
08	T	PLANNING & DEVELOPMENT COMMITTEE
09	W	EXECUTIVE
10	T	OVERVIEW & SCRUTINY COMMITTEE
11	F	
12	S	
13	S	
14		
15	T	SELECT COMMITTEE (Reserved Date)
16	W	COUNCIL
17	T	
18	F	
19	S	
20	S	
21	M	ALL MEMBER BRIEFING (if required)
22	T	SELECT COMMITTEE (Reserved Date)
23	W	
24	T	HOUSING MANAGEMENT ADVISORY BOARD
25	F	
26	S	
27	S	
28	M	
29	T	
30	W	
31	T	
NOVEMBER		
01	F	
02	S	
03	S	
04	M	SELECT COMMITTEE (Reserved Date)
05	T	
06	W	PLANNING & DEVELOPMENT COMMITTEE
07	T	MODERN MEMBER PROGRAMME EVENT
08	F	HOUSING DEVELOPMENT EXECUTIVE COMMITTEE
09	S	
10	S	
11	M	SELECT COMMITTEE(Reserved Date)
12	T	
13	W	
14	T	
15	F	
16	S	
17	S	
18	M	<i>Majority Group</i>
19	T	AUDIT COMMITTEE
20	W	EXECUTIVE
21	T	HOUSING MANAGEMENT ADVISORY BOARD
22	F	
23	S	
24	S	
25	M	OVERVIEW & SCRUTINY COMMITTEE
26	T	ALL MEMBER BRIEFING (if required)
27	W	

28	T	
29	F	
30	S	
DECEMBER		
01	S	
02	M	SELECT COMMITTEE (Reserved Date)
03	T	
04	W	POLICE PRIORITIES MEETING – All Members
05	T	MODERN MEMBER PROGRAMME EVENT
06	F	
07	S	
08	S	
09	M	Majority Group
10	T	PLANNING & DEVELOPMENT COMMITTEE
11	W	COUNCIL
12	T	
13	F	
14	S	
15	S	
16	M	EXECUTIVE
17	T	
18	W	OVERVIEW & SCRUTINY COMMITTEE
19	T	
20	F	
21	S	
22	S	
23	M	
24	T	
25	W	
26	T	
27	F	
28	S	
29	S	
30	M	
31	T	
JANUARY		
01	W	
02	T	
03	F	
04	S	
05	S	
06	M	HOUSING MANAGEMENT ADVISORY BOARD
07	T	PLANNING & DEVELOPMENT COMMITTEE
08	W	SELECT COMMITTEE (Reserved Date)
09	T	MODERN MEMBER PROGRAMME EVENT
10	F	HOUSING DEVELOPMENT EXECUTIVE COMMITTEE
11	S	
12	S	
13	M	ALL MEMBER BRIEFING (if required)
14	T	SELECT COMMITTEE (Reserved Date)
15	W	
16	T	HOUSING MANAGEMENT ADVISORY BOARD
17	F	
18	S	
19	S	
20	M	Majority Group
21	T	
22	W	EXECUTIVE
23	T	SELECT COMMITTEE (Reserved Date)
24	F	
25	S	
26	S	
27	M	
28	T	OVERVIEW & SCRUTINY COMMITTEE
29	W	SPECIAL COUNCIL (Rent Setting)
30	T	
31	F	
FEBRUARY		
01	S	
02	S	

03	M	AUDIT COMMITTEE
04	T	PLANNING & DEVELOPMENT COMMITTEE
05	W	COMMUNITY SELECT COMMITTEE
06	T	MODERN MEMBER PROGRAMME EVENT
07	F	
08	S	
09	S	
10	M	Majority Group
11	T	SELECT COMMITTEE (Reserved Date)
12	W	EXECUTIVE
13	T	
14	F	
15	S	
16	S	
17	M	OVERVIEW & SCRUTINY COMMITTEE
18	T	ALL MEMBER BRIEFING (if required)
19	W	
20	T	HOUSING MANAGEMENT ADVISORY BOARD
21	F	
22	S	
23	S	
24	M	Majority Group
25	T	SELECT COMMITTEE (Reserved Date)
26	W	COUNCIL (Budget & Council Tax Setting)
27	T	
28	F	HOUSING DEVELOPMENT EXECUTIVE COMMITTEE
29	S	
MARCH		
01	S	
02	M	POLICE PRIORITIES MEETING- All Members
03	T	PLANNING & DEVELOPMENT COMMITTEE
04	W	
05	T	MODERN MEMBER PROGRAMME EVENT
06	F	
07	S	
08	S	
09	M	Majority Group
10	T	ENVIRONMENT & ECONOMY SELECT COMMITTEE
11	W	EXECUTIVE
12	T	HOUSING MANAGEMENT ADVISORY BOARD
13	F	
14	S	
15	S	
16	M	OVERVIEW & SCRUTINY COMMITTEE
17	T	AUDIT COMMITTEE
18	W	
19	T	
20	F	
21	S	
22	S	
23	M	ALL MEMBER BRIEFING (if required)
24	T	COMMUNITY SELECT COMMITTEE
25	W	
26	T	
27	F	
28	S	
29	S	
30	M	Majority Group
31	T	PLANNING & DEVELOPMENT COMMITTEE
APRIL		
01	W	EXECUTIVE
02	T	OVERVIEW & SCRUTINY COMMITTEE
03	F	HOUSING DEVELOPMENT EXECUTIVE COMMITTEE
04	S	
05	S	
06	M	
07	T	
08	W	
09	T	
10	F	

11	S	
12	S	
13	M	
14	T	
15	W	
16	T	
17	F	
18	S	
19	S	
20	M	
21	T	
22	W	
23	T	
24	F	
25	S	
26	S	
27	M	
28	T	
29	W	
30	T	
MAY		
01	F	
02	S	
03	S	
04	M	
05	T	
06	W	
07	T	ELECTIONS
08	F	
09	S	
10	S	
11	M	
12	T	
13	W	
14	T	
15	F	
16	S	
17	S	
18	M	
19	T	
20	W	ANNUAL COUNCIL
21	T	
22	F	
23	S	
24	S	
25	M	
26	T	
27	W	
28	T	
29	F	